# How to register with a GP surgery

To register yourself or someone else with a GP surgery, fill in this form and give it to the surgery you want to register with.

#### You should:

- use a 'tick' or 'x' for boxes where necessary
- complete all sections that apply to you or the person you are registering
- · provide as much information as possible
- use BLOCK CAPITALS
- if you cannot answer a question or it does not apply write 'Not applicable' or 'N/A'
- · only use black or blue ink
- ask at the reception desk of the surgery you want to register with if you need help completing this form

#### Which sections should be completed?

- Part A all sections that apply.
- Part B this section is optional, but will help the GP provide the best care.
- Part C only complete these sections if you do not normally live in the UK.

You may be contacted by the GP surgery if you do not complete all the relevant sections.

#### Register online

It is quick and secure to register with a new GP surgery online. Check the website of the surgery you want to register with for a link for the 'Register to a GP surgery' service.

#### **PART A**

Try to provide as much information as possible. If a question does not apply to you or the person you are registering write 'Not applicable' or 'N/A'.

# Section 1 - Who is registering?

1	Are you registering  Yourself (Go to Section 2 - Patient details)  Someone	eone else	
Only provide your details if you are registering someone else.			
2	Your name	4 Your contact phone number	
3	Your relationship to the person you are registering		

You can help save lives as a blood or organ donor. Become someone's lifeline.

Visit www.nhsbt.nhs.uk/lifeline or call us on 0300 123 23 23.

# **Section 2 - Details of patient registering**

1	Title	13	Name and address of UK GP surgery you registered with
2	First name		
			Postcode
2	Leat name	44	Have you ever lived companions also in the UK2
3	Last name	14	Have you ever lived somewhere else in the UK?  Yes No
			Tes INO
4	Middle name (if you have one)	15	Last address in the UK
5	Previous last name		
			Postcode
6	Date of birth DD MM YYYY		The NHS and your GP surgery can use these details to
U	Date of Shift BB Min 1111		call, text or email you about health care services.
			All phone numbers must be registered in the UK.
7	What is your sex as recorded on your NHS record?	16	Home phone number
	Female Male Intersex		
	Not specified or known	17	Mobile phone number
8	NHS number (if you have it)		
		18	Email address
	Nills are design or effect of blads		
9	Village, town or city of birth		
		19	Name of emergency contact
10	Country of birth		
		00	Share and a share share share
11	Current address	20	Phone number of emergency contact
		21	Their relationship to you
	Postcode		
	No fixed address	22	Name of next of kin
	INU IIAEU addiess		
12	What postcode did you give to the last GP surgery you registered with?	23	Phone number of next of kin
	you rogiotorou with:	23	THOSE MAINTEN OF THE ACT OF THE
		24	Their relationship to you

# Section 3 - Patients under 18 years

For children under 12 months only	
Mhere were they born?  England Wales Northern Ireland  Isle of Man Scotland Outside the UK	Where was the mother living when the baby was born?  Postcode
For patients under 18 years  1 Do you attend any of the following?  School Nursery Home school  None of these	3 Are any of these involved in your care?  Hospital specialist Health worker  Social worker None of these
2 Address Postcode  Section 4 - Additional information	4 Have you had all your routine vaccinations?  Yes No Don't know  5 Did you get your routine vaccinations in the UK?  Yes No Don't know
1 What is your ethnic group?  Choose one section from A to E, then tick one box to best describe your ethnic group or background.  (A) White  English, Welsh, Scottish, Northern Irish or British  Irish  Gypsy or Irish Traveller  Any other White background	(C) Asian or Asian British Indian Pakistani Bangladeshi Chinese  Any other Asian background  (D) Black/African/Caribbean/British  African Caribbean
(B) Mixed or multiple ethnic groups  White and Black Caribbean  White and Black African  White and Asian  Any other Mixed or Multiple ethnic background	Any other Black, African or Caribbean background  (E) Other ethnic group  Arab  Any other ethnic group  Prefer not to say

# **Section 4 - Additional information**

2	Have you registered with a UK GP before?	10	Do you have a carer?	
	Yes No		Yes No	
3	If you have moved to the UK, what date did	11	What is your relationship to your carer?	
	you arrive?			
		12	What type of carer are they?	
4	Have you ever served in the UK Armed Forces or were you ever registered with a Ministry of Defence GP in		Young carer, under 18 Paid as a job	
	the UK or overseas?		Unpaid, but may get benefits Foster carer	
	Yes No Prefer not to say	42	County contest tolonkons number	
	If you were given a FMED133A form (sometimes called	13	Carer's contact telephone number	
	an FMED1 form) when you left the UK Armed forces, you should give this to your GP surgery.			
5	Do you need an interpreter for your appointments?	14	What pharmacy do you want your prescriptions sent to?	
	Yes No		Pharmacy address	
6	What language?			
	British Sign Language (BSL)		Postcode	
7			You can sometimes collect your prescription items from	
7	Are you a carer?  Yes No		your GP surgery instead of having to go to a pharmacy. Your surgery may discuss this with you	
		15	Do you live more than 1 mile from your nearest	
8	What is your relationship to the person you are caring for?		pharmacy?	
			Yes No	
9	What type of carer are you?	16	Would you have serious difficulty getting medicines or appliances from your nearest pharmacy?	
	Young carer, under 18 Paid as a job		Yes No	
	Unpaid, but may get benefits Foster carer			
	Sharing your Summary Care Record Your GP surgery shares your important healthcare information with other healthcare professionals in England when they provide you with direct care, such as emergency care or referral to a specialist service. This is called a Summary Care Record (SCR).  Why we share your information Your SCR is shared with healthcare professionals to ensure the quality and safety of your care. This reduces the risk of things like adverse medical reactions or delays in urgent care.  What information is shared Your SCR contains details of your: - Medicines - illnesses and health problems - allergies and adverse reactions - past operations and vaccinations  Your rights You can choose not to share your SCR. However, this will mean healthcare professionals will not have access to important information about your healthcare.  If you do not want to share your SCR, speak to your GP. If you are happy with your SCR being shared you do not need to do anything.			

## **PART B**

You do not have to complete this section. But any information you do give will help the GP give you the best care.

# **Section 5 - Patient health**

1	Have you ever had any of these conditions?	10	Did you receive a blood transfusion before 1996?
	Alzheimer's disease or dementia		Yes No Don't know
	Asthma Cancer Diabetes	11	Have you ever spent more than 6 months in a country
	Epilepsy Heart disease		where there was an increased risk of catching tuberculosis (TB)?
	High blood pressure (hypertension)		Yes No Don't know
	Stroke Thyroid disease	12	Allergies
2	What best describes you?		
_	I smoke I used to smoke		
	I have never smoked Prefer not to say		
3	On average, how many cigarettes do you smoke a day?		
4	What date did you stop smoking? DD MM YYYY		
5	How often do you drink alcohol?		
	Never Monthly or less		
	2 to 4 times a month 2 to 3 times a week		
	4 or more times a week Prefer not to say		
6	How many units of alcohol do you drink on a typical	13	Mental health conditions
	day when you are drinking? 1 pint of 4% beer is 2.5 units. a small 125ml glass of		
	wine is 1.5 units and a 25ml shot of spirits is 1 unit.		
	Units		
7	How often have you had six or more units of		
	alcohol on a single occasion in the last year?		
	Never Less than monthly		
	Monthly Weekly Daily or almost daily		
	Prefer not to say		
8	What is your weight?		
	Kilograms Or Stone Pounds		
9	What is your height?		
	Centimetres Or Foot Inches		

# Section 5 - Patient health (continued)

14	Disabilities	16	Give details of any medication you are taking
			Are any of these repeat prescriptions?  Yes No
15	Other medical conditions		Tes INC
		17	Do you or your carer need to be communicated in an accessible format?
			For example, braille, audio, large format or EasyRead.
			Tell us what you need
		18	Do you or your carer need any reasonable adjustments to make your visit to the GP surgery accessible?
		18	to make your visit to the GP surgery accessible? For example, an audible or visual alert in the waiting room,
		18	to make your visit to the GP surgery accessible? For example, an audible or visual alert in the waiting room, access to a hearing loop or the support of a note taker.
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#### PART C

#### **Section 6 - Patients from abroad**

Complete this section if you are:

- visiting the UK and do not normally live here.
- currently living in the UK, but do not think of it as your permanent country of residence. For example, you are studying here or have come to the UK as part of your job.
- a permanent resident in the UK and receive a pension or benefit from a European country.

#### Information on eligibility to free care outside the GP practice

Anyone can register with a GP practice and receive free medical care from that practice. However, should you be referred for treatment outside the practice or need unplanned care, for example at a hospital, charges may apply if you are a visitor or temporary resident.

Some groups of visitors or temporary residents are eligible to receive this care free of charge. Documentation may be required to demonstrate eligibility.

Examples of those eligible include:

- · refugees, asylum seekers, those receiving certain forms of state support
- · suspected or confirmed victims of modern slavery and human trafficking
- temporary residents with a valid visa of over 6 months. You may have paid the immigration health surcharge with your visa application. Note that assisted conception services remain chargeable to this group
- visitors from the EEA will need to provide their EHIC (European Health Insurance Card), which covers immediately
  necessary unplanned treatment, or a S2 form which covers planned treatment.

Additionally, some services are free of charge to all visitors, including diagnosis and treatment for infectious diseases and sexually transmitted infections.

Immediate necessary care, maternity care and other urgent care that cannot wait until a chargeable visitor's departure from the UK will not be withheld or delayed due to charges. But non-urgent treatment will not be given until full payment is received.

More information can be found in the patient leaflet available from the GP practice.

Select the statement that applies to you			
I understand I may have to pay for NHS treatment outside of the GP practice.			
I do not have to pay for NHS treatment outside of the GP practice and have documents to prove this.			
I do not know if I have to pay for treatment.			

## **PART C**

## **Section 6 - Patients from abroad (continued)**

Giving us this information means that if you need NHS care outside the GP practice and you are entitled to that care without charge, it will be easier for you to demonstrate this entitlement.

We'll use the information to establish your chargeable status in order to recover NHS costs from countries responsible for your healthcare where applicable. This will not impact your entitlement to register with the GP practice or to receive free GP services.

1	Tick one of the following  I have an S1 form issued by an EU or EEA member state  I am entitled to an EHIC card, but I do not have one	I am in receipt of a European pension or benefit  I am in the UK as part of my employment
	I have an EHIC card issued by an EU or EEA member state	None of these
	Enter details from your EHIC	
1	Country code	5 Personal identification number
2	Name	6 Identification number of the institution
3	Given name	7 Identification number of the card
4	Date of birth DD MM YYYY	8 Expiry date DD MM YYYY

#### How will your EHIC and S1 data be used?

By using your EHIC for NHS treatment costs your EHIC data and GP appointment data will be shared with NHS secondary care (hospitals) and NHS Digital solely for the purposes of cost recovery. Your clinical data will not be shared in the cost recovery process. Your EHIC or S1 information will be shared with Business Service Authority for the purpose of recovering your NHS costs from your home country.